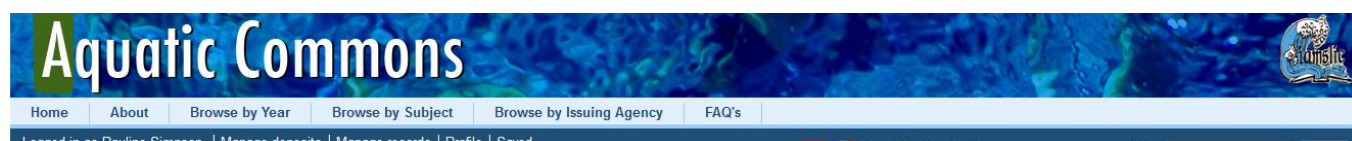


SEARCH GUIDE: Browse, Simple and Advanced Searches

(01 May 2016)

BROWSE

Allows you to go through a list of items in some specified order:



Browse by Year displays the number of records held by publication year; click each year to see list

Browse by Subject allows you to move through an alphabetical list of Aquatic Commons predetermined subject headings and click through to records.

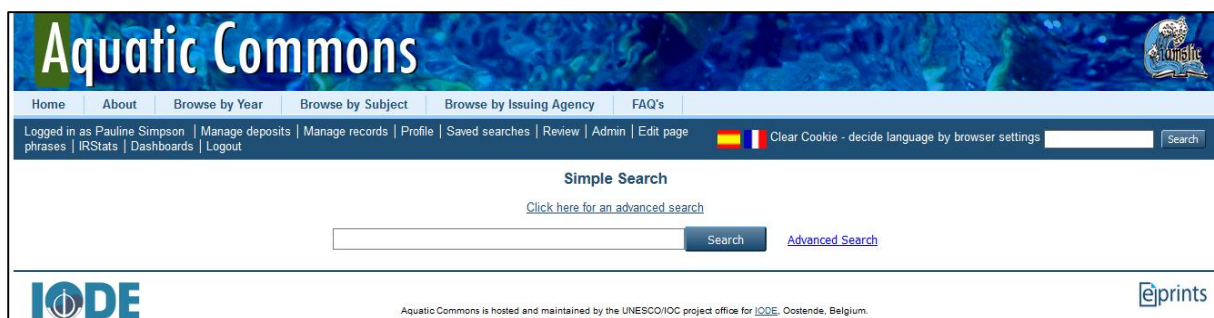
Browse by Issuing Agency allows you to move through an alphabetical list of all agencies/organizations with a branded set of deposited items and click through to records.

SIMPLE SEARCH

There are two access points for a **Simple Search** on Aquatic Commons:

1. via the AC Home Page you can click through to the **Simple Search** option
2. use the **Search box** in RH corner that appears on every screen





- searches in **ALL** metadata fields and the **full text** document if a searchable pdf is deposited.
- it can only find a record if the metadata or full text contains the terms/phrase – remember AC holds under 20,000 records it is not definitive. A strong point is its grey literature collection.

SEARCH TIPS

- Searches are not case sensitive
- the more random elements you include in a simple search, the less likely you are to be successful.
- Searches to specific metafields - **please use Advanced Search**
- You can negate (not) a term eg. Lionfish –grouper
- Partial matches (Truncation/Stemming) are supported by using *****.
eg. ameri* will give you americans America, americas, amerillo etc
- Phrases can be specified by using quotes, for example **"Law of the Sea"**
Note: **"Southampton University"** will not match *University of Southampton*
- Terms are stemmed by default ('bubbles' becomes 'bubble') except if you use the term in a phrase

The following examples will find records in Simple Search (though not necessarily at the top of the list) since it is looking in 'everything':

- a **full complete** title of a document
eg. *Taxonomía y distribución de los poliquetos pelágicos del Atlántico Sudoccidental.*
Green Guide to the Cayman Islands 3

- An author and significant word from title
eg. Kumar ecosystem
manfrino cayman
candia rio de la plata

- An author
eg. MANFRINO
bohnsack

- An author and year
eg. Hulme 2013

- A subject term/s or phrases
eg. Cephalopod (it will pick up the plural)
cephalopod aquaculture
fish larvae (but it will also look for fish and larvae – for fish larvae as a phrase use “fish larvae”)
continental shelf (but it will also look for continental and shelf - for continental shelf as a phrase use “continental shelf”)
desarrollo (this term will have to appear somewhere in the metadata or full text to be retrieved)

What is not searched - Stop Words

The search engine ignores certain words that occur frequently in English, but do not add value to the search. These are:

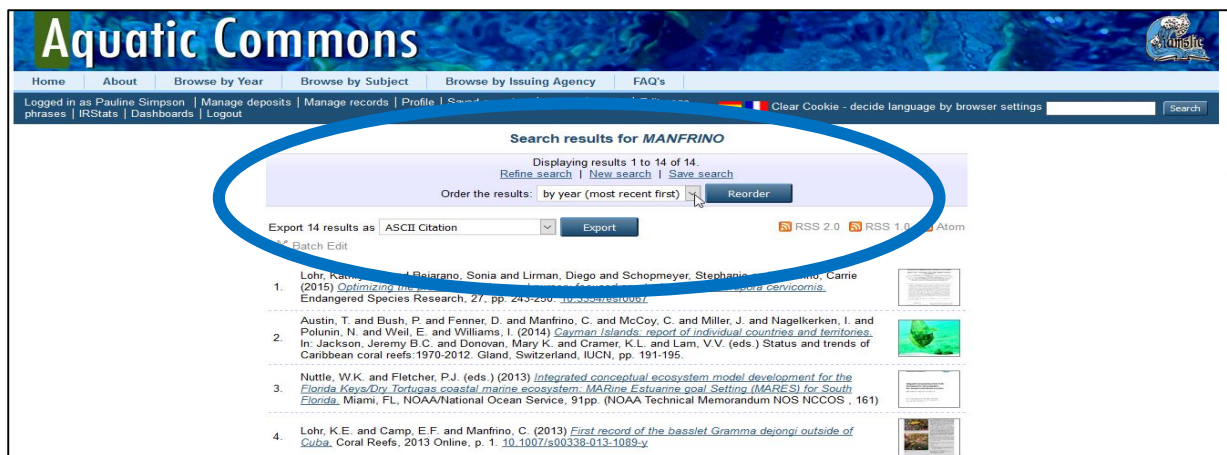
"a", "and", "are", "as", "at", "be", "but", "by", "for", "if", "in", "into",
 "is", "it", "no", "not", "of", "on", "or", "such", "the", "to", "was"

DISPLAY AND EXPORT OF SEARCH RESULTS

The default display order for search results is **by relevance match** but can be reordered according to your requirements using the dropdown selection at the top of the display and then click 'Reorder'.

To export the results of your search:

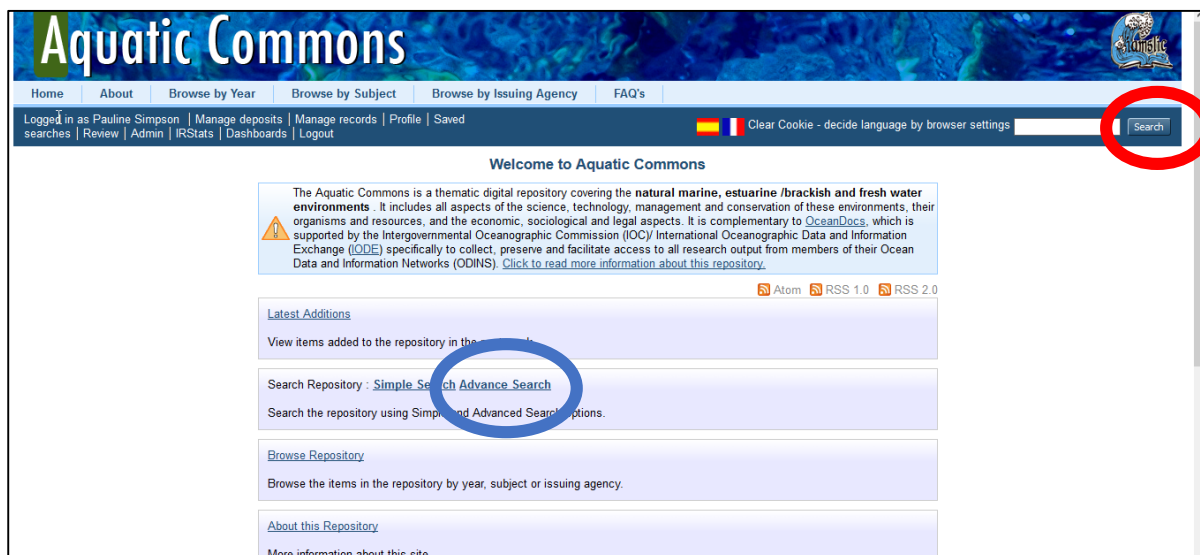
- Select the export format from the multiple options in the Export dropdown box at the top of the search results
- Click Reorder button
- Click Export button



ADVANCED SEARCH

There are two access points for an **Advanced Search** on Aquatic Commons:

1. via the AC Home Page you can click through to the **Advanced Search** option
2. click the **Search** button in RH corner that appears on every screen; it will take you to the Simple Search screen which has a link to the Advanced Search screen



Aquatic Commons

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Simple Search

You need to specify something for at least one field!

[Click here for an advanced search](#)

Search [Advanced Search](#)

IODE

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eprints

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- used to search in **SPECIFIC** metadata fields and the **full text** document if a searchable pdf is deposited .
- it can only find a record if the metadata or full text contains the terms/phrase – remember AC holds under 20,000 records it is not definitive. A strong point is its grey literature collection.

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Advanced Search

Don't panic! Just leave blank the fields you don't want to search. [Click here for a Simple Search](#).

Search Reset the form

Documents: all of

Title(s) of books, journals, series, articles, events, etc. : all of

Creators/Editors/Corporate Creator/Author: all of

Identification Number/ISBN/ISSN: all of

Abstract: all of

Date:

Uncontrolled Keywords: all of

Subjects: Agriculture, Aquaculture, Atmospheric Sciences, Biology, Chemistry, Conservation, Earth Sciences

Item Type:

☐ Article ☐ Book

☐ Book Section ☐ Thesis

☐ Monograph or Serial Issue ☐ Image

☐ Conference or Workshop Item ☐ Charts and maps

☐ Other

Department: all of

Projects: all of

Issuing Agency: all of

Funders: all of

Institution: all of

Format:

☐ HTML ☐ Image (PNG)

☐ PDF ☐ Image (GIF)

☐ Postscript ☐ Image (BMP)

☐ Plain Text ☐ Image (TIFF)

☐ MS PowerPoint ☐ Video (MPEG)

☐ MS Excel ☐ Video (QuickTime)

☐ MS Word ☐ Video (AVI)


☐ Image (JPEG) ☐ Audio (mp3)

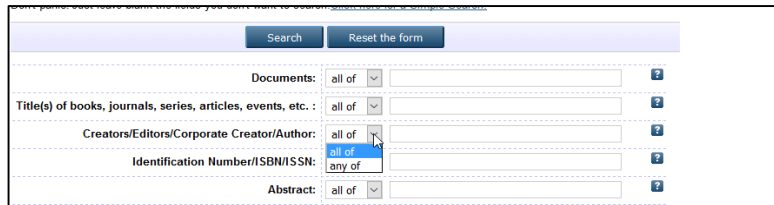
☐ Other

Retrieved records must fulfill: all of these conditions

Order the results: by year (most recent first)


SEARCH TIPS

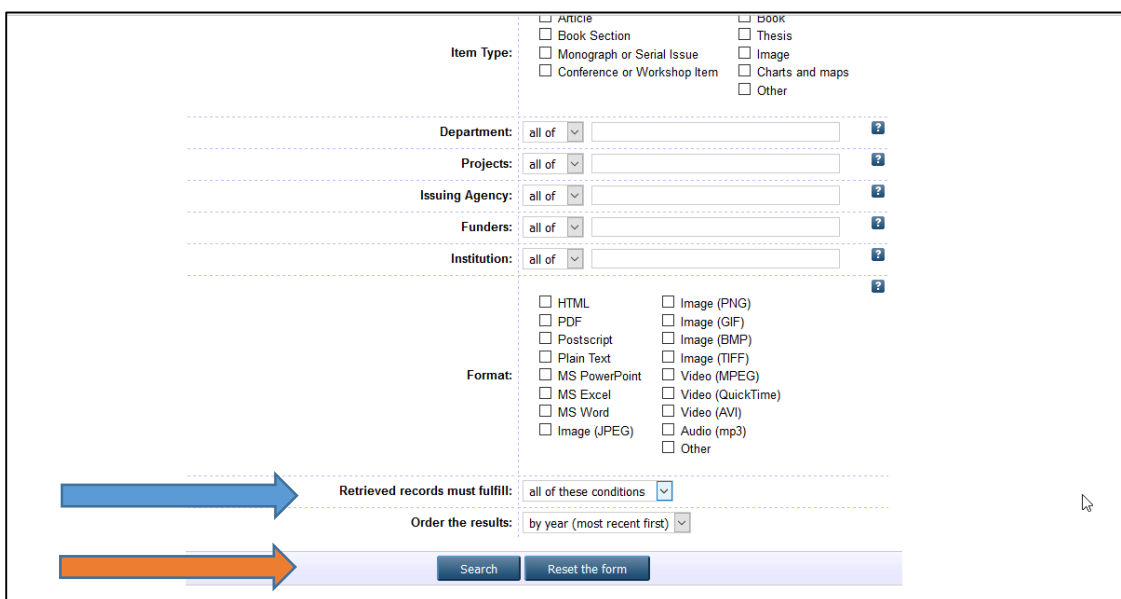
- each search metadata field has a help button  when clicked will display search help text.
- each search field has a dropdown option to select for your search **‘all of’** or **‘any of’** the terms you enter into the search box.










The screenshot shows a search form with the following fields and dropdown options:

| Field | Dropdown Options |
|--|------------------|
| Documents: | all of |
| Title(s) of books, journals, series, articles, events, etc.: | all of |
| Creators/Editors/Corporate Creator/Author: | all of, any of |
| Identification Number/ISBN/ISSN: | all of, any of |
| Abstract: | all of |

- as well as search terms/phrases some of the metafields offer you to limit your search to predetermined categories eg. Subject; Format and Item type.
- the more search parameters you enter into in an Advanced Search, the less likely you are to be successful.
- at the bottom of the screen you are provided with options  to choose the conditions of output: **‘all retrieved items must fulfil’** and also **‘order the results’** displayed (you can change this order when you have the search results screen displayed).
- once you have checked your search strategy, click the **Search** button at the bottom or top of the screen or use the **Reset the form** button to empty the form for a new search

The screenshot shows the advanced search form with the following sections:

- Item Type:**
 - ☐ Article
 - ☐ Book Section
 - ☐ Monograph or Serial Issue
 - ☐ Conference or Workshop Item
 - ☐ Book
 - ☐ Thesis
 - ☐ Image
 - ☐ Charts and maps
 - ☐ Other
- Department:** all of [text box] 
- Projects:** all of [text box] 
- Issuing Agency:** all of [text box] 
- Funders:** all of [text box] 
- Institution:** all of [text box] 
- Format:**
 - ☐ HTML
 - ☐ PDF
 - ☐ Postscript
 - ☐ Plain Text
 - ☐ MS PowerPoint
 - ☐ MS Excel
 - ☐ MS Word
 - ☐ Image (JPEG)
 - ☐ Image (PNG)
 - ☐ Image (GIF)
 - ☐ Image (BMP)
 - ☐ Image (TIFF)
 - ☐ Video (MPEG)
 - ☐ Video (QuickTime)
 - ☐ Video (AVI)
 - ☐ Audio (mp3)
 - ☐ Other
- Retrieved records must fulfil:** all of these conditions 
- Order the results:** by year (most recent first) 

At the bottom, there are two buttons: **Search** and **Reset the form**.

DISPLAY AND EXPORT OF SEARCH RESULTS

The default display order for search results is **by relevance match** but can be reordered according to your requirements using the dropdown selection at the top of the display and then click 'Reorder'.

To export the results of your search:

- Select the export format from the multiple options in the Export dropdown box at the top of the search results
- Click Reorder button
- Click Export button

Aquatic Commons

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Logged in as Pauline Simpson | Manage deposits | Manage records | Profile | Saved records | IRStats | Dashboards | Logout

Cookie - decide language by browser settings

Search results for MANFRINO

Displaying results 1 to 14 of 14
[Refine search](#) | [New search](#) | [Save search](#)

Order the results: **by year (most recent first)** | [Reorder](#)

Export 14 results as: **ASCII Citation** | [Export](#) | [RSS 2.0](#) | [RSS 1.0](#) | [Atom](#)

[Batch Edit](#)

1. Lohr, Kathryn E. and Bejarano, Sonia and Lirman, Diego and Schopmeyer, Stephanie and Manfrino, Carrie (2013) *Optimizing the productivity of a coral nursery focused on staghorn coral Acropora cervicornis*. *Endangered Species Research*, 27, pp. 243-250. [10.3354/esr0067](#)
2. Austin, T. and Bush, T. and Estener, D. and Manfrino, C. and McCoy, C. and Miller, J. and Nagel, J. and Polunin, N. and Weil, E. and Williams, J. (2013) *Optimizing the productivity of a coral nursery focused on staghorn coral Acropora cervicornis*. In: Jackson, Jeremy B.C. and Donovan, Mary K. and Cramer, K.L. and Lam, V.V. (eds.) *Status and trends of Caribbean coral reefs 1970-2012*. Gland, Switzerland, IUCN, pp. 191-195.
3. Nuttle, W.K. and Fletcher, P.J. (eds.) (2013) *Integrated conceptual ecosystem model development for the Florida Keys/Dry Tortugas coastal marine ecosystem: MARine Estuarine gulf Setting (MARES) for South Florida*. Miami, FL, NOAA/National Ocean Service, 91pp. (NOAA Technical Memorandum NOS NCCOS , 161)
4. Lohr, K.E. and Camp, E.F. and Manfrino, C. (2013) *First record of the basslet Gramma dejongi outside of Cuba*. *Coral Reefs*, 2013 Online, p. 1. [10.1007/s00338-013-1089-y](#)

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