



AQUATIC COMMONS

BATCH LOADING RECORDS INTO AQUATIC COMMONS

*This document provides general guidelines for batch loading records.
The records will be placed in your user work area and you will need to upload and deposit the digital object,
e.g., pdf file, to complete the processing. Written by Stephanie Haas with input from Les Carr and Steve
Watkins, June 27, 2008*

CREATING A TEMPLATE FOR YOUR RECORDS

1. Sign on to your Aquatic Commons account.
2. Go to Manage Deposits and create a record as a template for the batch of records you wish to import. Match the fields of your records to the Aquatic Commons record fields. If you have questions about the fields, please read the documentation at <http://www.iamslic.org/index.php?section=175> and/or contact one of the reviewers: Pauline Simpson, Lisa Raymond, Jean Collins, or Stephanie Haas for assistance.

Edit item: Financing And Cooperation For Sustainable Development In The Mediterranean,
Sophia Antipolis, France, 4 June 2004: Volume II: Technical Report of the Workshop

You are both [a depositor](#) and [an editor](#) of this item. This is a depositor screen.

Type	Details	Subjects	Upload	Deposit
< Previous Save for Later Next >				
★ Title ?				
Financing And Cooperation For Sustainable Development In The Mediterranean, Sophia Antipolis, France, 4 June 2004: Volume II: Technical Report of the Workshop				
Alternative Title ?				
Abstract ?				
(287 page document)				

- Once you have completed the record, move it to Review. At this point, you can re-verify that you have all the fields filled and they will display as you intend.

Details	Summary	Actions	Edit	Export	History
Item ID:	1281				
Revision:	5				
Item Status:	Under Review				
Depositing User:	Stephanie Haas				
Directory:	disk0/00/00/12/81				
Last Modified:	27 Jun 2008 09:26				
Last Status Change:	27 Jun 2008 09:26				
Item Type:	Monograph or Serial issue				
Metadata Visibility:	Always Show				
Corporate Creator/Author:	United Nations Environment Programme. Mediterranean Action Plan. Blue Plan Regional Activity Centre (BP/RAC)				
Title:	Financing And Cooperation For Sustainable Development In The Mediterranean, Sophia Antipolis, France, 4 June 2004: Volume II: Technical Report of the Workshop				
Issuing Agency:	United Nations Environment Programme. Mediterranean Action Plan.				
Status:	Published				
Subjects:	Management Conservation				
Full Text Status:	None				
Monograph Type:	Technical Report				
Uncontrolled Keywords, e.g., Pink shrimp ; Penaues duorarum ; Tanna	Finance; Cooperation; Sustainable development; Economic instruments; Mediterranean; Croatia; Morocco				

- Click on the Export tab. The screen shown below will appear and choose EP3 XML as the export format.

View Item: Financing And Cooperation For Sustainable Development In The Mediterranean,
Sophia Antipolis, France, 4 June 2004: Volume II: Technical Report of the Workshop

You are both [a depositor](#) and [an editor](#) of this item. This is a depositor screen.
This item is in review. It will not appear in the repository until it has been checked by an editor.

Details

Summary

Actions

Export

History

- [BibTeX](#)
- [OpenURL ContextObject](#)
- [OpenURL Dissertation](#)
- [OpenURL Journal](#)
- [Dublin Core](#)
- [DIDL](#)
- [EndNote](#)
- [HTML Citation](#)
- [METS](#)
- [MODS](#)
- [Reference Manager](#)
- [Refer](#)
- [Simple Metadata](#)
- [ASCII Citation](#)
- [EP3 XML](#)

The XML record will display.

This XML file does not appear to have any style information associated with it. The document tree is shown below.

```
- <eprint>
  <eprintid>1281</eprintid>
  <rev_number>5</rev_number>
  <eprint_status>buffer</eprint_status>
  <userid>3</userid>
  <dir>disk0/00/00/12/81</dir>
  <lastmod>2008-06-27 13:26:30</lastmod>
  <status_changed>2008-06-27 13:26:30</status_changed>
  <type>monograph</type>
  <metadata_visibility>show</metadata_visibility>
- <corp_creators>
  - <item>
    United Nations Environment Programme. Mediterranean Action Plan. Blue Plan Regional Activity Centre (BP/RAC)
  </item>
</corp_creators>
- <title>
  Financing And Cooperation For Sustainable Development In The Mediterranean, Sophia Antipolis, France, 4 June 2004: Volume II: Technical Report of the
  Workshop
</title>
- <issuing_agency>
  United Nations Environment Programme. Mediterranean Action Plan.
</issuing_agency>
<ispublished>pub</ispublished>
- <subjects>
```

The complete XML record is:

```
<eprints xmlns="http://eprints.org/ep2/data/2.0" >
<eprint>
```

```
  <eprintid>1281</eprintid>
  <rev_number>1</rev_number>
  <eprint_status>inbox</eprint_status>
  <dir>disk0/00/00/12/81</dir>
```

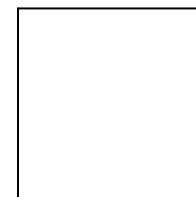
FIELDS IN RED ARE CREATED AUTOMATICALLY

```

<lastmod>2008-06-26 22:03:18</lastmod>
<status_changed>2008-06-26 22:03:18</status_changed>

<type>monograph</type>
<metadata_visibility>show</metadata_visibility>
<corp_creators>
  <item>United Nations Environment Programme. Mediterranean Action Plan.  Blue Plan Regional Activity Centre
(BP/RAC)</item>
</corp_creators>
<title>Financing And Cooperation For Sustainable Development In The Mediterranean, Sophia Antipolis, France, 3-4
June
  2004: Volume II: Technical Report of the Workshop</title>
<issuing_agency>United Nations Environment Programme. Mediterranean Action
  Plan.</issuing_agency>
<ispublished>pub</ispublished>
<subjects>
  <item>S</item>
  <item>F</item>
</subjects>
<full_text_status>public</full_text_status>
<monograph_type>technical_report</monograph_type>
<keywords>Finance; Cooperation; Sustainable development; Economic instruments; Mediterranean; Croatia; Morocco
</keywords>
<abstract>(287 page document)</abstract>
<date>2005</date>
<date_type>published</date_type>
<series>MAP Technical Reports</series>
<number>161(V.2)</number>
<publisher>UNEP/MAP/PAP</publisher>
<place_of_pub>Malta</place_of_pub>
<official_url>
  http://195.97.36.231/acrobatfiles/MTS Acrobatfiles/mts161Vol2.pdf
</official_url>
<documents></documents>
</eprint></eprints>

```



You can use this record as a template to create the appropriate record format for batch importing. Do not use fields <eprintid> through to <status_changed> as they will be created automatically. The import script expects to see a list of eprints, not just a single one. Each record begins with <eprint> and ends with </eprint> The entire batch file begins with <eprints xmlns="http://eprints.org/ep2/data/2.0" > and ends with </eprints>

The following XML worked directly with the Aquatic Commons repository import function. The online record displaying in Aquatic Commons (after the pdf file was uploaded) can be found at <http://aquacomm.fcla.edu/1281/>

```
<eprints xmlns="http://eprints.org/ep2/data/2.0" >
<eprint>
<type>monograph</type>
<metadata_visibility>show</metadata_visibility>
<corp_creators>
<item>United Nations Environment Programme. Mediterranean Action Plan. Blue Plan Regional
Activity Centre (BP/RAC)</item></corp_creators>
<title>Financing And Cooperation For Sustainable Development In The Mediterranean, Sophia Antipolis, France, 3-4 June 2004: Volume II: Technical
Report of the Workshop</title>
<issuing_agency>United Nations Environment Programme. Mediterranean Action
Plan.</issuing_agency>
<ispublished>pub</ispublished>
<subjects>
<item>S</item>
<item>F</item>
</subjects>
<full_text_status>public</full_text_status>
<monograph_type>technical_report</monograph_type>
<keywords>Finance; Cooperation; Sustainable development; Economic instruments; Mediterranean; Croatia; Morocco </keywords>
<abstract>(287 page document)</abstract>
<date>2005</date>
<date_type>published</date_type>
<series>MAP Technical Reports</series>
<number>161(V.2)</number>
<publisher>UNEP/MAP/PAP</publisher>
<place_of_pub>Malta</place_of_pub>
<official_url> http://195.97.36.231/acrobatfiles/MTSAcrobatfiles/mts161Vol2.pdf
</official_url>
<documents></documents>
</eprint>
```

In terms of browseable subjects, the item codes designations are as follows:

Use "A" for Atmospheric Sciences

B Agriculture

C Aquaculture

D Biology

E Chemistry

F Conservation

G Earth Sciences

H Ecology

J Education

K Engineering

L Environment

M Fisheries

O Health

P Information Management

Q Law

R Limnology

S Management

T Oceanography

U Planning

V Policies

W Pollution

X Sociology

IMPORTING RECORDS INTO AQUATIC COMMONS

Once you have formatted your records to match the XML used in Aquatic Commons, you can import them into Aquatic Commons. Again, you sign on to Aquatic Commons and go to “Manage Deposit”

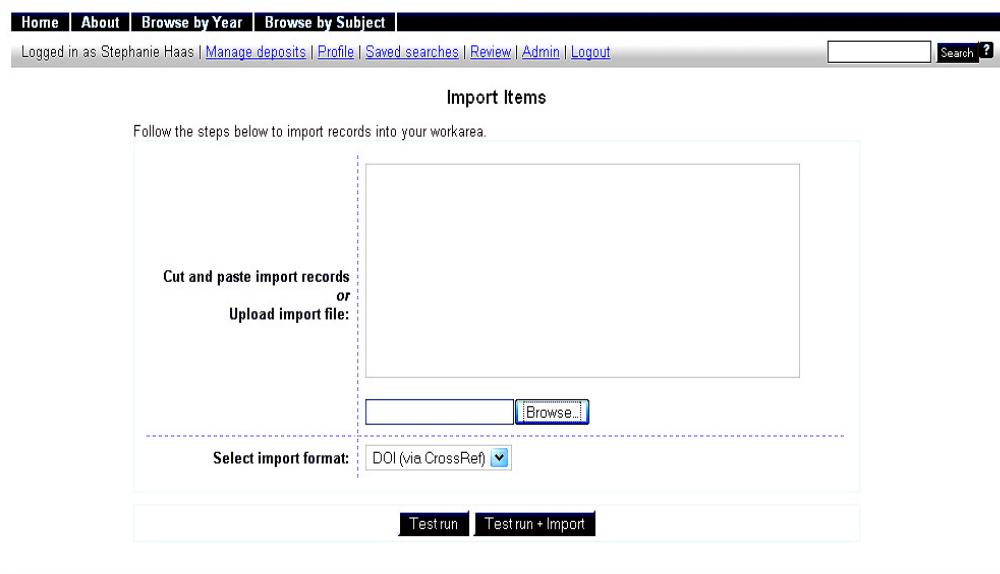
4. Select IMPORT ITEMS



The screenshot shows the 'Manage deposits' interface. At the top, there is a navigation bar with links: Home, About, Browse by Year, and Browse by Subject. Below this, a status bar indicates the user is logged in as Stephanie Haas, with links to Manage deposits, Profile, Saved searches, Review, Admin, and Logout. A search box is also present. The main heading is 'Manage deposits', followed by two buttons: 'New Item' and 'Import Items'. A red arrow points to the 'Import Items' button. Below the buttons are checkboxes for 'User Workarea', 'Under Review', 'Live Archive', and 'Retired'. A table lists three items with columns for Last Modified, Title, Item Type, and Item Status. The footer includes a copyright notice and the eprints logo.

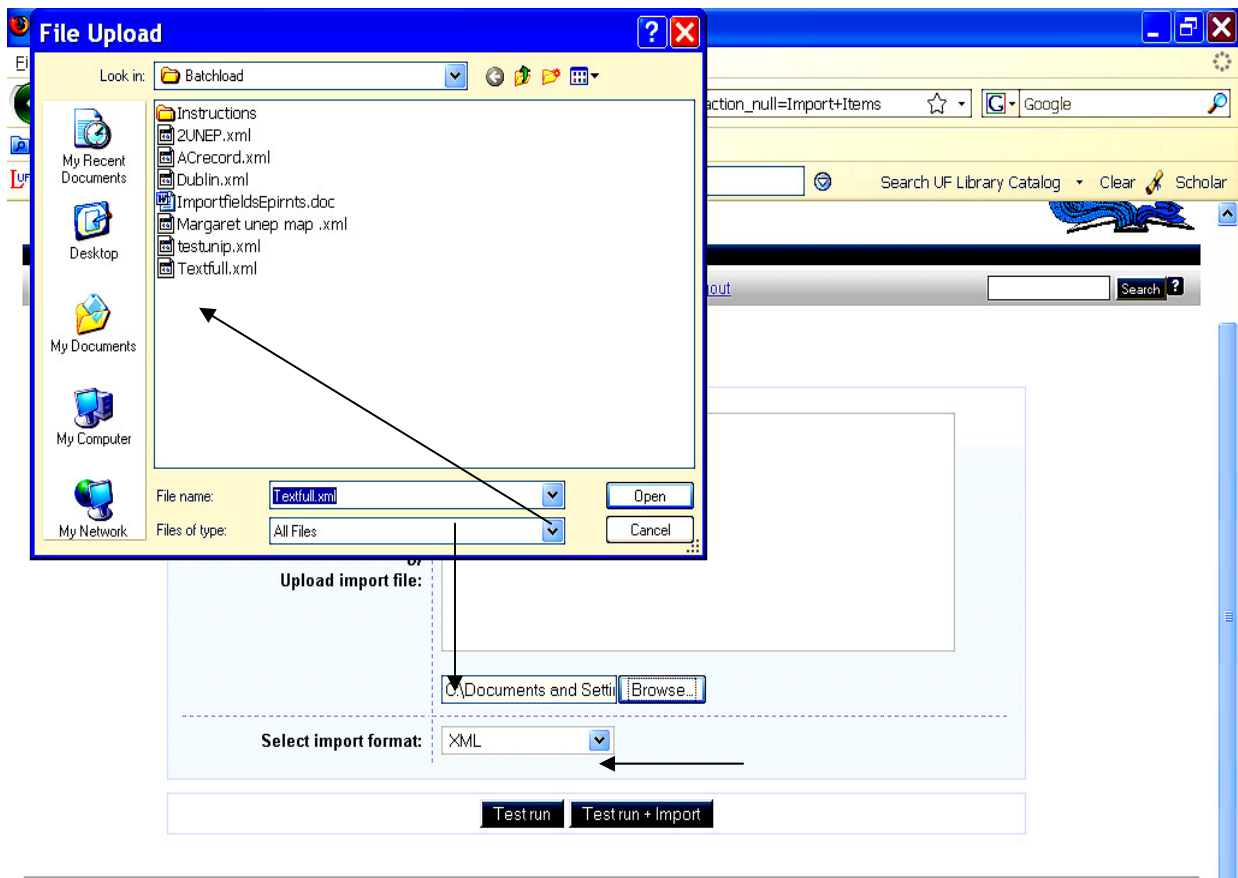
Last Modified	Title	Item Type	Item Status
27 Jun 2008 10:43	UNSPECIFIED	Monograph or Serial issue	User Workarea
26 Jun 2008 18:03	Financing And Cooperation For Sustainable Development In The Mediterranean, Sophia Antipolis, France, 4 June 2004: Volume I: Technical Report of the Workshop	Monograph or Serial issue	User Workarea
19 Jun 2008 10:50	Late-acting dominant lethal genetic systems and mosquito control	Article	User Workarea

This screen below will display.

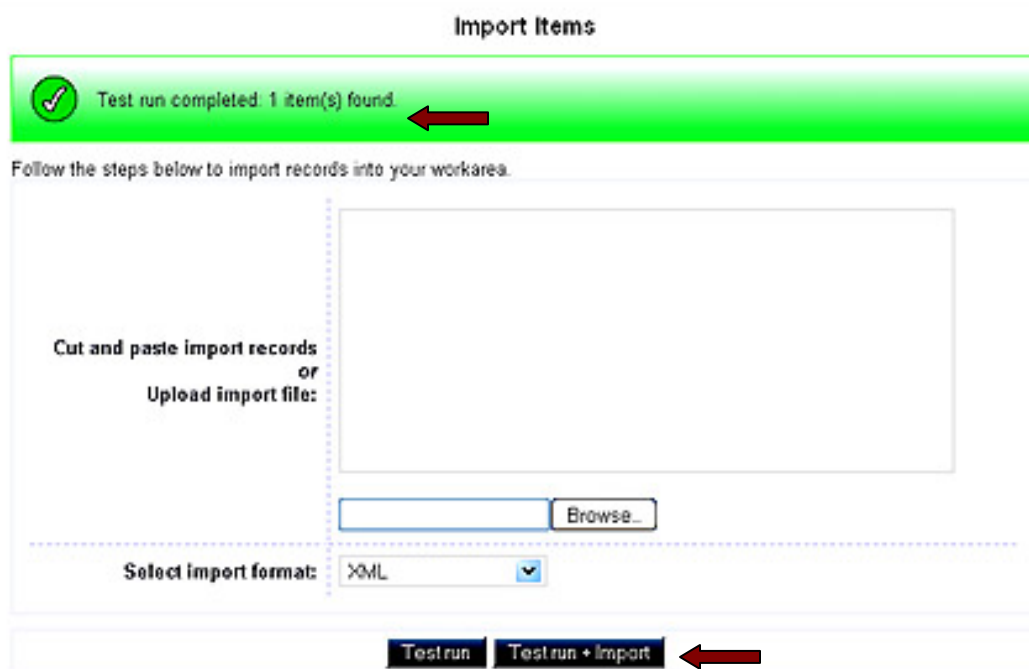


The screenshot shows the 'Import Items' page. It has the same navigation bar as the previous page. The main heading is 'Import Items', followed by the instruction 'Follow the steps below to import records into your workarea.' Below this is a large text area with the text 'Cut and paste import records or Upload import file:'. To the right of this text area is a large empty box. Below the text area is a 'Browse...' button. Below the 'Browse...' button is a 'Select import format:' dropdown menu, which is currently set to 'DOI (via CrossRef)'. At the bottom, there are two buttons: 'Test run' and 'Test run + Import'.

5. Browse to the file that contains your XML coded records and open the file.
6. Select Import format: XML



Click on the Test run button to be sure that your record format can be correctly interpreted by the software. If it is successful and the correct number of records are found, again Browse to your file and open it and this time click on Test run + Import.



7. The record will then appear in your work area. Where you can open and edit any fields and upload the appropriate digital object before moving it into the repository review area.

Manage deposits



Import completed: 1 item(s) imported.

[New Item](#)

[Import Items](#)

☒ User Workarea. ☒ Under Review. ☐ Live Archive. ☐ Retired.

Last Modified	Title	Item Type	Item Status
26 Jun 2008 18:03	Financing And Cooperation For Sustainable Development In The Mediterranean, Sophia Antipolis, France, 4 June 2004: Volume I: Technical Report of the Workshop	Monograph or Serial issue	User Workarea